



**REQUEST FOR QUOTATION
(RFQ)**

Hiring of Architectural Consultant for Design and Consultancy Services for the Proposed
STI Hub Building and CAD/CAM Lab at Challakere

Issued by

Foundation for Science Innovation and Development (FSID)

RFQ No: FSID/CHLK/10/26-27

Date of Issue: 18-05-2026

Last Date of Submission: 27-05-2026

INDEX – Mandatory Documents to be Submitted

The following documents are to be submitted with the RFQ for evaluation of the Technical Quotation. Hard copies must be submitted in sealed covers as per instructions in this tender.

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Consulting Experience & Eligible Project Details		
1	Work Orders and Completion Certificates from clients for similar assignments – Annexure VII	
2	Details of completed projects in Architectural / Interior Consultancy Services – Annexure VII	
3	Details of projects in Government/PSU/Institutional works – Annexure VII	
4	Green building / sustainable design projects (if any) – Annexure VII	
Other Declarations & Certificates		
5	Tender Submission Letter – Annexure II	
6	Authorization Certificate / Power of Attorney – Annexure VI	
7	Acceptance of all terms & conditions (Self-declaration) – Annexure XIV	
Key Personnel & CV Format		
EMD / Quotation Security		
08	EMD	
09	Self-declaration for Fit & Proper Person – Annexure XIV	
10	Local content declaration (DPIT Order) – Annexure XIV	
11	Self-certified manpower sheet showing availability of Key Personnel – Annexure IX-B	
12	Deployment Plan and CVs of proposed team – Annexure IX & IX-B	
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2: QUOTATION SCHEDULE & DATA SHEET

S.N.	Particulars	Details
1	Name of the Assignment	Hiring of Architectural Consultant for Design and Consultancy Services for the Proposed STI Hub Building and CAD/CAM Lab at Challakere
2	EMD	Rs. 15,000/- in form of DD in favour of "Foundation for Science Innovation and Development" payable at Bangalore
3	Date of Publication	18-5-2026
4	Document DownPOding Start Date	18-5-2026
5	Last Date & Time for Submission of Queries for Pre-Quotation Conference	20-05-2026 till 12:00 PM
6	Date & Time of Pre-Quotation Conference	21-05-2026 at 11:00AM Pre Quotation Meeting - Microsoft Teams meeting Join: https://teams.microsoft.com/meet/41633248403340?p=pGnELHluDsCwe5EsR Meeting ID: 416 332 484 033 40 Passcode: S5Pk9ZL3
7	Quotation Submission Start Date & Time	18-05-2026
8	Quotation Submission End Date & Time	27-05-2026 till 5:00 PM
9	Quotation Validity Period	120 days from date of submission
10	Mode of Submission	Offline. Hard Copy of Quotation must be submitted. Technical Quotation & Quotation Security (Envelope A) and Commercial Quotation (Envelope B) super scribing on both the envelopes with Quotation No. and due date and both of these in sealed covers and put in a bigger cover which should also be sealed and duly super scribed with Quotation No., Quotation description & Due Date. Two packet system (i) Technical Packet (Part A) (ii) Commercial Packet (Part B) Submitted to O/o Head Commercial, Commercial Department, FSID, Innovation Centre, IISc, Near Maramma Circle Gate, Bengaluru - 560012
11	Opening of Technical Quotations	27-05-2026 at 5:30 PM
12	Opening of Financial Quotations	To be notified later
13	Mode of Tendering	Single Stage – Two Packet
14	Consortium/Joint Venture	Not Allowed
15	RFQ Document Fee	NIL
16	Performance Security	5% of the awarded consultancy value
17	Submission of Performance Security	Within 14 days of issuance of Letter of Intent (LoI)
18	Authority's Representative for Correspondence	Commercial Department Foundation for Science Innovation & Development (FSID), Innovation Centre,

		IISc, Bangalore – 560 012 Tel No. 080 – 2346 0622 e-mail: samrat.t@fsid-iisc.in
19	Procurement Method/Method of selection	QCBS Method of Evaluation
20	Date of Presentation	To be intimated within 2 days of opening of Technical Packet. Bidders are requested to prepare the presentation well before to avoid any re-scheduling at later stages.

3: INSTRUCTIONS TO QUOTATIONERS

3.1 The Quotationers can download this RFQ from the website: <https://www.fsid-iisc.in/>. Subsequently, Quotation has to be prepared and submitted offline as per the Quotation Schedule as more particularly specified in Clause 2 of this RFQ.

3.2 Definitions and Abbreviations: The following definitions and abbreviations, which have been used in these documents shall have the meanings as indicated below:

- 3.2.1. "Agency", "Firm", "Company", "Quotationer", "Consultant", "Service Provider", means any registered entity or person or associations of persons who submit their proposals for providing services in accordance with the RFQ.
- 3.2.2. "Applicable Law" means all laws, rules, regulations, and notifications in force and applicable to this RFQ and the subsequent contract, including amendments and modifications made from time to time.
- 3.2.3. "Quotation" (including the term 'tender', 'offer', 'quotation', or 'proposal' in certain context(s) means an offer-to-offer services in accordance with terms and conditions set out in this RFQ.
- 3.2.4. "Quotation Security" or "Earnest Money Deposit (EMD)" means the amount deposited by Quotationers along with their proposal as a security for compliance with the Quotation process requirements.
- 3.2.5. "Contract/Agreement/MoU/Purchase Order (PO)" means the written agreement entered between the purchaser and the supplier, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- 3.2.6. "Deliverables" means the measurable and verifiable outputs, reports, services, or any other obligation provided by the agency under the contract.
- 3.2.7. "Government Authorities" shall mean any or all governmental authority / authorities of India or any subdivision thereof, whether national, federal, provincial, regional, state, county, municipal, local or other and any ministry, department, agency, entity or other body duly exercising executive, legislative, regulatory or administrative functions of government, including any other body which may exercise similar and any other municipal/ local authority having jurisdiction over the parties herein, and shall include any authority established through a statute or an act of the Government of India.
- 3.2.8. "Intellectual Property Rights (IPR)" means all rights related to patents, trademarks, copyrights, trade secrets, and any other form of intellectual property created or used in connection with the services under this contract.
- 3.2.9. "Purchase Order" or "PO" means the letter issued by FSID to the Successful

Quotationer to undertake and execute the project in conformity with the terms and conditions set forth in the RFQ and any subsequent amendments thereof.

- 3.2.10. "Licenses & Permits" means all statutory approvals required from local, state, or national authorities, including police permissions, fire safety clearances, municipal permits, Intellectual Property Rights, venue-related compliances, copyrights compliances, etc.
- 3.2.11. "Liquidated Damages (LD)" means the predetermined compensation payable by the agency to FSID in case of failure to meet contractual obligations, including delays in service delivery.
- 3.2.12. "Material Breach" refers to a substantial failure to perform a contractual obligation that defeats the purpose of the agreement or causes significant harm to the other party.
- 3.2.13. "Material Adverse Effect" with respect to a party means a material adverse change in or effect on the business, operations, financial condition, properties or liabilities of the party taken as a whole; provided, however, that a Material Adverse Effect shall not be deemed to include (i) changes as a result of the announcement of this transaction, (ii) events or conditions arising from changes in general business or economic conditions or (iii) changes in generally accepted accounting principles.
- 3.2.14. "Purchase Order" or "PO" means the letter issued by FSID to the Successful Quotationer to undertake and execute the project in conformity with the terms and conditions set forth in the RFQ and any subsequent amendments thereof.
- 3.2.15. "Overlays" means temporary infrastructure, facilities, branding, and equipment required for the successful execution of the event.
- 3.2.16. "Party" means the Client or the Quotationer, as the case may be, and "Parties" means both.
- 3.2.17. "Performance Security" means monetary or financial guarantee to be furnished by the successful Quotationer for due performance of the contract placed on it. Performance Security is also known as Interest free Security Deposit.
- 3.2.18. "Procuring entity", "Authority" means the organization purchasing services as incorporated in this document i.e., Foundation for Science Innovation and Development (FSID).
- 3.2.19. "RFQ" means REQUEST FOR QUOTATION issued by Foundation for Science Innovation and Development for the purpose as mentioned in this document.
- 3.2.20. "Services" means services as mentioned in this document and other such obligations of the supplier covered under the contract.
- 3.2.21. "Successful Quotationer" means the Quotationer whose proposal has been accepted by FSID and who has been awarded the contract pursuant to this RFQ.
- 3.2.22. "Terms of Reference" (TOR) means the document included in the RFQ which explains the scope of work, activities, and tasks to be performed.

3.3. Due Diligence by the Quotationers:

- 3.3.1. Quotationers may before submitting their Proposals, examine the requirements at their own expense and obtain and ascertain for themselves, at their responsibility and other information necessary for preparing their Proposals.
- 3.3.2. Quotationers shall be deemed to have full knowledge of the requirements

of the work. FSID will not accept any responsibility or liability for any errors, omissions, inaccuracies, or errors of judgment concerning information or materials provided by FSID in this RFQ Document or otherwise, with respect to this Project. Although such information and materials are to the best of the FSID's belief, their verification is the sole responsibility of Quotationer.

- 3.3.3. Neither FSID, nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information provided nor will have any liability to any Quotationer which may arise from or be incurred or suffered in connection with anything contained in this RFQ and the award of the work or otherwise arising in any way from the selection process.

4. . LANGUAGE OF QUOTATION

The Quotation submitted by the Quotationer and all subsequent correspondence and documents relating to the Quotation exchanged between the Quotationer and FSID, shall be written in the English language. However, the language of any printed literature furnished by the Quotationer in connection with its Quotation may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the Quotation, the English translation shall prevail.

5. DOCUMENTS TO BE SUBMITTED

- 5.1. All the documents are to be mandatorily submitted offline as per the instruction for offline Quotation submission detailed in this RFQ document as detailed in Annexure II-'Documents to be Submitted

6. AMENDMENT TO QUOTATION DOCUMENTS

- 6.1. At any time prior to the deadline for submission of Quotation, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification required by a prospective Quotationer, modify the Quotation document by issuing suitable amendment(s) to it. Such an amendment to the Quotation document will be uploaded on FSID website: <https://www.fsid-iisc.in/>. Prospective Quotationers are advised in their own interest to regularly visit website of Foundation for Science Innovation and Development (FSID) for any amendment or information etc. before submitting their Quotations.
- 6.2. In order to afford prospective Quotationers reasonable time to consider the amendments in preparing their Quotations, FSID may, at its discretion, suitably extend the deadline for submission of Quotations.

7. MODIFICATION/WITHDRAWAL OF QUOTATIONS

- 7.1. No amendments, modifications, or withdrawals shall be permitted after the Quotation submission deadline, during the Quotation validity period, which commences immediately upon the expiry of the Quotation due date and time. Any withdrawal or

unauthorized amendment of the Quotation during the Quotation validity period shall result in severe consequences, including forfeiture of EMD, debarment or blacklisting of the Quotationer. No pleas or justifications in this regard shall be entertained.

8. CLARIFICATION OF QUOTATION DOCUMENTS

- 8.1. A Quotationer requiring any clarification or elucidation on any issue in respect of the Quotation document may take up the same with FSID in writing. FSID will respond in writing to such a request provided the same is received (by FSID) not later than scheduled time on the day of the Pre-Quotation meeting. All enquiries should be sent to FSID through email only at (samrat.t@fsid-iisc.in). FSID shall not be responsible for ensuring that Quotationer's enquiries have been received by them. FSID will endeavor to provide a complete, accurate, and timely response to all questions to all Quotationers. However, FSID makes no representation or warranty as to the completeness or accuracy of any response, nor does FSID undertake to answer all the queries that have been posed by the Quotationers. All responses given by FSID will be distributed/ mailed to all the Quotationers or posted on the offline portal/website. All Quotationers should regularly visit the portal for any updates/corrigendum.
- 8.2. FSID shall conduct a Pre-Quotation Conference in accordance with the schedule specified in the Quotation Schedule. Attendance at the Pre-Quotation Conference is at the sole expense of the Quotationer or its authorized representatives. The objective of the conference is to furnish Quotationers with pertinent information about the RFQ, address their inquiries, and discuss potential solutions. During the Pre-Quotation Conference, FSID will afford each Quotationer the opportunity to seek clarifications on any aspect of the RFQ. The link for the virtual conference will be provided to the Quotationers one hour before the scheduled start time.
- 8.3. Any clarification issued by FSID in response to queries raised by the prospective Quotationers shall form an integral part of Quotation document and it may amount to an amendment of the relevant clause(s) of the Quotation document.

9. ELIGIBILITY CRITERIA

- 9.1. Each Quotationer should qualify against all the pre-qualification/eligibility criteria as detailed in Clause 1 of Annexure III- Eligibility & Evaluation Criteria.
- 9.2. Quotations of the Quotationers, who do not meet the required Qualification/Eligibility Criteria mentioned in this RFQ shall be treated as non-responsive and their Quotation will not be considered further.

10. RFQ PROCESS

- 10.1. RFQ issued by FSID constitutes a request for Quotations from eligible Quotationers (as determined in accordance with the eligibility criteria as per Clause 9 above) to the agency/ consultancy (after evaluation of eligible Quotationers), subject to the terms of this RFQ, Tender Documents and the Service Agreement.
- 10.2. This RFQ is no more than a REQUEST FOR QUOTATION, and it does not and is

not intended to constitute a contract or a grant of any rights or licenses, or an offer which is capable of acceptance by any Quotationer or any other person. The grant of any rights or formation of any contractual relationship shall be conditional upon acceptance by FSID of the Quotationer's Quotation and the execution of the Service Agreement by both FSID and the Quotationer/Service Provider.

10.3. This RFQ is only illustrative in nature and all narrations are intended to be used by the Quotationer as preliminary background information. This RFQ does not necessarily contain all the relevant information in relation to the Quotation process and FSID reserves the right to withdraw the RFQ and/ or add, amend, review the requirements or information contained in this RFQ at any time prior to the submission of the Quotation.

11. QUOTATION VALIDITY

11.1. The Quotation shall remain valid for acceptance for a period of 120 days (One Twenty days) days after the date of Quotation opening prescribed in the RFQ Document. Any Quotation valid for a shorter period shall be treated as unresponsive and rejected. On completion of the validity period, unless the Quotationer withdraws the Quotation in writing, it will be deemed to be valid until such time that the Quotationer formally (in writing) withdraws the same.

11.2. In exceptional cases, the Quotationers may be requested by FSID to extend the validity of their Quotations up to a specified period. The Quotationers, who agree to extend the Quotation validity, are to extend the same without any change or modification of their original Quotation.

11.3. In case the day up to which the Quotations are to remain valid falls on or subsequently declared a holiday or closed day for FSID, the Quotation validity shall automatically be extended up to the next working day.

12. QUOTATION PRICES

9.1. The quotationer shall quote the consultancy service charge as a **percentage (%) of the total project cost**, exclusive of GST. GST shall be indicated separately and shall be payable extra as applicable. The quoted percentage shall be inclusive of all professional services, design deliverables, coordination, preliminary estimate, detailed cost estimate, BOQ preparation, tender documentation, statutory approval support, construction-stage design support and all other obligations specified in this RFQ. The quoted consultancy service charge shall also include submission of **hard copy drawings, reports, estimates, BOQ, and other deliverables** as required by FSID, in addition to soft copies in editable and PDF formats. No separate payment shall be made for routine printing, binding, reproduction or submission of hard copy documents/drawings required under this RFQ. The estimated budget / approximate project cost shall be shared by FSID during the kick-off meeting, and the consultancy fee shall be calculated based on the project cost approved/intimated by FSID.

9.2. For the purpose of financial evaluation under QCBS, the lowest quoted service charge percentage shall be assigned the highest financial score, and other

bidders shall be scored proportionately as per the financial evaluation formula.

- 9.3. The Quotationer shall indicate in the Price Schedule provided on RFQ all the specified components of prices shown therein. All the columns shown in the price schedule should be filled in as required.
- 9.4. If any firm quotes NIL charges / consideration, the Quotation shall be treated as unresponsive and will not be considered.
- 9.5. Firm Price: The prices quoted by the Quotationer in % shall remain firm and fixed during the currency of the Contract and will not be subject to variation on any account.

10. EARNEST MONEY DEPOSIT/QUOTATION SECURITY

- 10.1. The Quotationer shall furnish Quotation Security for an amount as shown in the Quotation document. The Quotation Security is required to protect the Procuring entity against any non-compliance, misconduct, or withdrawal by the Quotationer. Failure to submit the Quotation Security in the prescribed manner and within the stipulated timeline shall result in outright rejection of the Quotation, without any further consideration.
- 10.2. The Quotation Security shall be furnished in one of the following forms:
 - a) Account Payee Demand Draft
 - ~~b) Fixed Deposit Receipt~~
 - c) Banker's cheque / Pay Order
 - d) ~~Bank Guarantee (including e-PBG) from any of the commercial banks (as per the format at Annexure V),~~
- 10.3. The Demand Draft, Banker's Cheque shall be drawn on any Commercial Bank in India, in favor of the "Foundation for Science Innovation and Development", payable at "Bangalore".
- 10.4. The Quotation Security shall be valid for a period of forty-five (45) days beyond the validity period of the Quotation.
- 10.5. Earnest Money is required to protect the Procuring entity against the risk of the Quotationer's conduct, which would warrant the forfeiture of the EMD. Earnest money of a Quotationer will be forfeited, if the Quotationer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the Procuring entity. The successful Quotationer's earnest money will be forfeited without prejudice to other rights of the Procuring entity if it fails to furnish the required performance security within the specified period.
- 10.6. Quotation Security of a Quotationer will be forfeited, if the Quotationer withdraws or amends its Quotation or impairs or derogates from the Quotation or is breach of any condition of the tender documents in any respect within the period of validity of its Quotation without prejudice to other rights of the Procuring entity. Further, if a successful Quotationer fails to furnish the

required Performance Security and sign the contract / agreement within the period as specified by FSID in the Letter of Intent/ Purchase Order (PO), its Quotation Security/EMD will be forfeited.

10.7. The EMD serves as a safeguard for the Procuring entity against any misconduct or non-compliance by the Quotationer. The Quotation Security shall be forfeited without any further notice if the Quotationer withdraws, amends, revises, or modifies its Quotation in any manner within the Quotation validity period. It shall also be forfeited if the Quotationer submits false, misleading, forged, or incorrect information or documents, whether deliberately or due to negligence. Additionally, if the successful Quotationer fails to furnish the required Performance Security within the specified period or engages in fraudulent practices, misrepresentation, or attempts to unduly influence the RFQ process at any stage, the Quotation Security will be forfeited. Moreover, non-compliance with any conditions outlined in the tender document, as determined by FSID, shall also result in forfeiture of the EMD.

10.8. 'Quotation securities of the unsuccessful Quotationers shall be returned to them before expiry of the final Quotation validity and latest on or before the 30th day after the award of the contract'. Quotation securities of unsuccessful Quotationers during the firststage, i.e., technical evaluation etc. shall be returned within 30 days of declaration of result of first stage i.e., technical evaluation etc.

10.9. Quotation Security of Selected Quotationer, if any, shall be returned after submission of Performance Security as per the provision of this RFQ and PO.

11. QUOTATIONERS QUERIES AND RESPONSES THERETO

11.1. All enquiries from the Quotationers relating to this RFQ must be submitted exclusively to the contact person on the email id "samrat.t@fsid-iisc.in" The queries should necessarily be submitted on or before scheduled date and time mentioned in the following format:

To,		
Foundation for Science Innovation and Development		
QUOTATIONER'S REQUEST FOR CLARIFICATION		
Name of Organization submitting request	Name & position of person submitting request	Full formal address of the organization including phone and email points of contact.

		Tel:	
		Email:	
Sl. No.	RFQ Document Reference(s) (Clause number/page)	Content of RFQ requiring clarification	Points of Clarification required.
1			
2			

11.2. A Quotationer requiring any clarification or elucidation on any issue of the RFQ Documents may take up the same with FSID in writing. FSID will respond in writing to such a request in pre-Quotation conference as per the Quotation schedule. All enquiries should be sent to FSID through email only. FSID shall not be responsible for ensuring that Quotationer's enquiries have been received by them. FSID will endeavor to provide a complete, accurate, and timely response to all questions to all the Quotationers. However, FSID makes no representation or warranty as to the completeness or accuracy of any response, nor does FSID undertake to answer all the queries that have been posed by the Quotationers. All responses given by FSID will be distributed/mailed to all the Quotationers or posted on the offline portal/website. Quotationer should regularly visit the portal for any updates/corrigendum.

11.3. FSID will host a Pre-Quotation Conference (Hybrid/virtual), scheduled as per the details in the Quotation Schedule. The representatives of the interested Quotationers may attend the pre-Quotation conference at their own cost. The purpose of the conference is to provide Quotationers with information regarding the RFQ and discuss Quotationer's queries, together with proposed solutions. FSID shall provide each Quotationer with an opportunity to seek clarifications regarding any aspect of the RFQ during the pre-Quotation conference. The link shall be provided to the Quotationers one hour prior to the scheduled meeting.

11.4. Within a reasonable time period from the Pre-Quotation Conference, FSID will issue responses to all of the Quotationers' written queries, together with any other revised documents (if required).

11.5. Amendments to RFQ Documents:

- i. At any point of time, prior to the deadline for submission of Quotations, FSID may, for any reason deemed fit by it, modify the RFQ Documents by issuing suitable amendment(s) to it. Prospective Quotationers are advised to check the same before submission of Quotations.
- ii. Such an amendment will be uploaded on FSID website: fsid-iisc.in. Quotationers are, therefore, advised to refer to FSID website before submitting Quotations.

12. SUBMISSION OF QUOTATIONS

12.1. Quotations to be submitted offline as per instructions in Annexure IV of the RFQ.

- 12.2.** FSID will open (offline) the Quotations at the specified date and time and at the specified place as indicated in the Quotation Schedule.
- 12.3.**
In case the specified date of Quotation opening falls on or is subsequently declared a holiday or closed day for FSID, the Quotations will be opened at the appointed time on the next working day.
- 12.4.** Quotationers must carefully read and understand all terms and conditions before submitting a Quotation. Submission of a Quotation shall be deemed as acceptance of all terms and conditions mentioned in the Quotation document.
- 12.5.** Authorized representatives of the Quotationers, who have submitted Quotations on time may attend the Quotation opening provided they have their Letters of Authority.
- 12.6.** The Technical Quotation is to be opened at the prescribed time and date as indicated in the RFQ Quotation schedule. During the Technical Quotation opening, the Quotation opening official(s) will read the Salient Features of the Quotations like brief description of the services offered and any other special features of the Quotations, as deemed fit by the Quotation opening official(s).
- 12.7.** Financial Quotations of the technically qualified Quotationers shall be opened offline at the date, time and later.
- 12.8.** Late Quotations: Quotations received after the specified date and time of receipt of the Quotation as mentioned in the Quotation schedule mentioned in Clause 2 of the RFQ shall not be considered.
- 12.9.** The Quotationers are required to submit documents **along with the index attached at Annexure VIII**, as per Documents to be submitted in Clause 05 & Annexure II of this RFQ.
- 12.10.** Quotationers shall submit 'Offline Quotation'. Soft Copy of Quotation documents will not be accepted.
- 12.11.** The Quotations submitted must be without any overwriting, interlineations, corrections, double typing, etc.
- 12.12.** Quotationer must ensure that the Technical Quotation copies do not contain any Commercial items /prices.
- 12.13.** Each page of the Quotation document submitted by Quotationer shall be signed sealed by the Quotationer or its authorized signatory.
- 12.14.** Incomplete or non-compliant Quotations may be summarily rejected. Quotations containing false information or fraudulent documents will be disqualified.
- 12.15.** The tendering authority reserves the right to accept or reject any or all Quotations without assigning any reason.

13. SCRUTINY OF QUOTATIONS

The Procuring entity/FSID will examine the Quotations to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Quotations are generally in order. Procuring entity will determine the responsiveness of each Tender to the TE Document without recourse to extrinsic evidence.

13.1. Rejection of Technical Quotations - In addition to any other reasons stipulated in this RFQ, technical Quotations may be rejected under any of the following circumstances

- i. Incomplete Quotations / conditional Quotation as indicated in the Quotation-related documents, addendum (if any) and any subsequent information given to the Quotationer.
- ii. Information that is found to be incorrect/misleading at any stage during the tendering process.
- iii. Inclusion of Financial/Price Quotation details in a technical Quotation, or technical Quotations that reveal quotations, in any form; and
- iv. Non-fulfilment of the eligibility criteria or minimum required score in evaluation criteria set out in this RFQ, by the Quotationer.
- v. Any Quotation that does not comply with the conditions laid down by FSID.
- vi. Quotations which do not confirm unconditional validity of the Quotation for 120 days from date of opening of Quotation.
- vii. Any other reasons deemed fit by FSID.

13.2. Rejection of Financial/Price Quotations -In addition to any other reasons stipulated in this RFQ, financial/price Quotations may be rejected under any of the following circumstances:

- i. Incomplete Quotations that do not set out the Service Fee for the complete Scope of Work as indicated in the RFQ documents, addendum (if any) and any subsequent information given to the Quotationer.
- ii. Quotations which do not conform to FSID Quotation format.
- iii. Quotations in respect to which the Quotationer does not accept FSID rectification of clerical/arithmetical discrepancies in the financial/price Quotation, if any.
- iv. Any Financial/Price Quotation that does not comply with the conditions laid down by FSID.

13.3. Other Reasons for Rejection of Quotation-In addition to any other reasons stipulated in this RFQ, Quotations may be rejected under any of the following circumstances:

- i. Quotations in which the Quotationer seeks to influence the FSID Quotation evaluation, Quotation comparison or contract award decisions.
- ii. In view of two Quotation systems, FSID may first open technical Quotations. If the same is not complete and lacking with respect to any requirement(s), the same would be rejected straightaway & without opening the Financial/Price Quotation.

13.4. Minor infirmity/irregularity/non-conformity

If during the preliminary examination, the Procuring entity finds any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the Procuring entity may reject or may convey its observation on such 'minor' issues to the

Quotationer by email etc. asking the Quotationer to response by a specified date. If the Quotationer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

14. EVALUATION CRITERIA

14.1. The Quotations shall be evaluated under the Quality and Cost Based Selection (QCBS) method. Under QCBS, both the **Technical Quotation** and the **Commercial Quotation** shall be evaluated. The successful Quotationer shall be selected based on the **highest combined score**, calculated using the technical score and financial score.

The suggested weightage shall be as follows:

Component	Weightage
Technical Score	70%
Financial Score	30%
Total	100%

14.2 Technical Evaluation

The Technical Quotations shall be evaluated first, based on the eligibility and technical evaluation criteria specified in **Annexure III – Eligibility & Evaluation Criteria**.

Evaluation Parameter	Marks
Relevant experience of firm in institutional/lab/workshop/industrial projects	20
Similar project credentials and completion certificates	20
Understanding of project requirements, especially STI Hub, wet lab, CAD/CAM workshop, CNC/CMM layout, utilities, and future expansion	20
Proposed methodology, work plan, deliverables, and timeline	15
Qualification and experience of key team members	15
Presentation quality, design approach, sustainability, safety, and cost optimization strategy	10
Total	100

The minimum qualifying technical score shall be 70 marks out of 100. Commercial Quotations of Quotationers scoring less than 70 marks shall not be opened / considered for financial evaluation.

14.3 Financial Evaluation

The Commercial Quotations of only technically qualified Quotationers shall be evaluated.

The Quotationer shall quote the consultancy service charge as a **percentage (%) of the total project cost**, exclusive of GST. GST shall be indicated separately and shall not be considered for financial evaluation.

For financial evaluation, the quoted **service charge percentage** shall be considered. The Quotationer quoting the lowest service charge percentage shall be assigned a **Financial Score (Sf) of 100 marks**.

The Financial Score of other technically qualified Quotationers shall be calculated as follows:

$$\mathbf{Sf = (F_{min} / F) \times 100}$$

Where:

Term	Meaning
Sf	Financial Score of the Quotationer
Fmin	Lowest quoted service charge percentage among technically qualified Quotationers
F	Service charge percentage quoted by the Quotationer under evaluation

14.4 Combined QCBS Score

The final combined score shall be calculated as follows:

$$\text{Final Score} = (\text{St} \times 0.70) + (\text{Sf} \times 0.30)$$

Where:

Term	Meaning
St	Technical Score obtained by the Quotationer out of 100
Sf	Financial Score obtained by the Quotationer out of 100

The Quotationer obtaining the **highest Final Score** shall be ranked **H1** and may be recommended for award of contract, subject to compliance with all terms and conditions of the RFQ.

14.5 Selection of Successful Quotationer

The Quotationer securing the highest combined QCBS score shall be declared the **successful Quotationer**.

The lowest financial quotation alone shall not automatically determine the successful Quotationer. Selection shall be based on the combined evaluation of technical quality and financial competitiveness as per the QCBS formula stated above.

14.6 Tie-Breaking Criteria

If two or more Quotationers obtain the same highest Final Score, the Quotationer with the higher Technical Score shall be ranked higher.

If the Technical Score is also identical, the Quotationer quoting the lower service charge percentage shall be ranked higher.

If both the Technical Score and quoted service charge percentage are identical, the Tender Inviting Authority reserves the right to adopt any one or more of the following methods:

1. Seek revised financial quotations from the tied Quotationers;
2. Conduct further technical presentation / interaction;
3. Select through a lottery system in the presence of the concerned Quotationers or their authorized representatives.

The decision of FSID in this regard shall be final and binding.

14.7 Failure of Successful Quotationer

In the event the successful Quotationer fails to comply with the terms and conditions of this RFQ, including post-award requirements, submission of documents, acceptance of award, or execution of agreement, FSID reserves the right to proceed in any manner it deems appropriate.

This may include, but shall not be limited to:

1. Inviting the next-ranked Quotationer for negotiation / award;
2. Cancelling the RFQ process;
3. Taking any other action as deemed appropriate by FSID.

FSID's decision shall be final and without prejudice to any other rights or remedies available under the RFQ or applicable law.

14.8 Responsiveness of Quotations

Only substantially responsive Quotations shall be considered for evaluation.

A substantially responsive Quotation is one that conforms to the essential terms,

conditions, eligibility requirements, scope of work, submission requirements and other provisions of the RFQ without material deviation.

FSID may waive any minor deviation, minor irregularity or minor non-conformity in a Quotation, provided such waiver does not affect the relative ranking of Quotationers or provide unfair advantage to any Quotationer.

If a Quotation is found to be not substantially responsive, it shall be rejected by FSID.

14.9 Correction of Arithmetic Errors

In case of any arithmetic discrepancy in the Commercial Quotation, FSID may correct the same as per standard procurement practice. The quoted service charge percentage shall prevail for financial evaluation.

If the Quotationer does not accept the correction of arithmetic errors, the Quotation may be rejected.

14.10 Right of FSID

FSID reserves the right to accept or reject any or all Quotations, annul the RFQ process, seek clarifications, call for presentations, negotiate where permitted, or modify the evaluation process in accordance with institutional requirements, without assigning any reason thereof.

15. DECLARATION OF SUCCESSFUL QUOTATIONER

15.1. Prior to the expiration of the validity period for the Quotation, FSID will notify the successful Quotationer in writing by Letter of Intent that its Quotation has been accepted. It is clarified that the Service Agreement will incorporate the provisions and principles of the RFQ and the Quotation submitted by the successful Quotationer and shall not have terms and conditions more onerous on the Service Provider than those contained in the RFQ.

15.2. The failure of FSID and the successful Quotationer to agree to the terms and conditions of the Service Agreement shall constitute sufficient grounds for the annulment of the successful Quotation, following which FSID may, in its sole discretion, either declare the next best Quotation submitted in response to the RFQ notice as the successful Quotationer or call for fresh proposals.

16. PERFORMANCE SECURITY

16.1. In order to ensure the due performance of the awarded contract, the Successful Quotationer shall, within 14 (fourteen) days of receiving the Letter of Intent (LoI) and before signing of the Service Agreement with FSID, furnish an irrevocable bank guarantee for an amount of **5%** of the total accepted value of the contract ("Performance Security") failing which an amount of 0.1% of the Performance Security amount per day of delay shall be levied as a penalty. The penalty shall not exceed further 7 days beyond which FSID reserves the right to terminate the contract at its sole discretion without any liability, forfeit any payments due to the Quotationer, and invoke the Performance Security, if applicable. In case of termination, the Quotationer shall be debarred and blacklisted from RFQ for any future tenders of FSID for a period of two (02) years, without prejudice to any other rights and remedies available to FSID under applicable laws.

16.2. The Performance Security shall be submitted in the form of an unconditional

Bank Guarantee (including e-bank guarantee) shall be drawn from any Commercial Bank, payable at Bangalore and is to be deposited in the office at Foundation for Science Innovation and Development (FSID) and/or intimated to the office through mail.

The format for performance security of submitted in form Bank guarantee shall be provided after issuance of Purchase Order.

- 16.3.** The Performance Security shall remain valid for a period of 180 (one hundred and eighty) days beyond the expiry of all contractual obligations, including any warranty/guarantee/maintenance obligations, if applicable. In the event that the Performance Security is invoked, the Service Provider shall replenish the full amount within 07 (Seven) days of invocation, failing which FSID reserves the right to take further legal and financial action, including termination of the contract. The Performance Security may require revalidation from time to time, as directed by FSID.
- 16.4.** All incidental charges whatsoever such as premium and commission with respect to the Performance Security shall be borne by the Service Provider. No interest will be payable on the Performance Security by FSID.
- 16.5.** In the event of any failure/any breach or violation on the part of the Service Provider, which is not cured within reasonable time from receiving a written notice of such failure from FSID shall have the right to invoke the Performance Security, terminate the contract without any further notice, recover damages, blacklist the Service Provider, and pursue any other remedies available under law.
- 16.6.** The Quotation of the Quotationer shall stand expired only when the successful Quotationer has furnished the required performance security and signed the agreement.
- 16.7.** The successful Quotationer shall be deemed to have complied with all Quotation conditions only upon furnishing the required Performance Security and signing the Agreement with FSID. Failure to do so shall render the Quotation null and void, and FSID reserves the right to award the contract to the next eligible Quotationer without any liability towards the initially selected Quotationer.

17. SCOPE OF WORK

- 17.1.** FSID intends to implement the project in single phase. The tentative scope of work is mentioned in Annexure I.

18. MANPOWER REQUIREMENT

- 18.1.** Quotationer shall provide required number of skilled personnel each responsible for a specific role within the system as defined in Annexure I, Quotationer must provide clear definition of the role and responsibility of each individual personnel as part of its proposal.
- 18.2.** Quotationer shall have a defined hierarchy and reporting structure for various teams that shall be part of the project.

- 18.3.** The Annexure I lists the minimum number and credentials of the key resources required for the successful implementation of the project. However, the Quotationer shall account for any additional resources to be positioned for successful and timely completion of the project.
- 18.4.** FSID reserves the right to interview all the proposed resources before accepting deployment in the project.
- 18.5.** Quotationer shall use commercially reasonable efforts to ensure it retains the services of its Key resources, including provisioning of competitive compensation, benefits and other conditions to its Resources to incentivize them to remain in Quotationer's employment.
- 18.6.** Quotationer shall not make any changes to the composition of the Key resources and not require or request any member of the Key resource to cease or reduce his or her involvement in the provision of the Services during the Term (or agree to any request other than from FSID that would have the same effect):
- Unless that person resigns, is terminated for cause, dies, is long-term disabled, is on permitted mandatory leave under Applicable Law or retires; or
 - Without FSID's prior written consent.
- 18.7.** In case the resource has resigned then the Quotationer must inform within one week of such resignation.
- 18.8.** Quotationer shall promptly initiate a search for a replacement to ensure that the role of any member of the Key resource is not vacant for any longer than 10 days, subject to reasonable extensions requested by Quotationer to FSID.
- 18.9.** Before assigning any replacement member of Key Resources to the provision of the Services, Quotationer shall provide FSID with:
- Curriculum vitae and any other information about the candidate that is reasonably requested by FSID; and
 - An opportunity to interview the candidate.
- 18.10.** The Quotationer must provide replacement resources who score at least the same marks as the resource proposed originally on the same evaluation parameters defined in this Term of Reference document.
- 18.11.** If FSID objects to the appointment, Quotationer shall not assign the individual to that position and shall seek an alternative resource.
- 18.12.** The Quotationer must ensure at least 4 weeks overlap period for knowledge transfer in such replacements.
- 18.13.** During the implementation of the project, there will be a fortnightly review / regarding the progress of the project during which all the resources should be present.
- 18.14.** The Quotationer will be responsible to provide resources with laptops enabled with all the required tools, licensed software's that are required for completing the engagement.
- 18.15.** The Quotationer will immediately provide for replacement of resources in the event if FSID is not satisfied with the resource.

19. TERMS OF PAYMENT& Timelines

- 19.1.** All payments shall be in Indian Rupees (INR) only. The payment terms will be as follows:

S. No.	Description	Timelines	Payment (% of Contract Value)
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1	Submission & Acceptance of Inception Report, Submission & Approval of Concept Design, with area statement, site layout, functional zoning and Preliminary Estimate	T+21 Days	10%
2	Submission & Approval of Detailed Project Report (DPR) including schematic architectural design including plans, elevations, sections, 3D views, coordinated detailed architectural, structural, MEP, HVAC, plumbing, electrical, fire safety, and lab/workshop services drawings along with Tender Drawings, Tender documents, Detailed Estimates, detailed drawings and BoQ	T+40 Days	40%
3	Submission of GFC Drawings, colour schemes and walkthrough.	During Execution	20%
4	Support During the Execution Phase, shop drawing review	As per Schedule	20%
5	Completion of Project (After Handing Over and Taking Over of the project), as-built drawing review, and project closure support	As per Schedule	10%

Note:

- a. 20% of the consultancy Fee during the execution phase (Financial Progress of the execution) shall be paid as per prorated progress of the work.

19.2. In the event FSID proposes any changes/clarifications/improvement in DPR, the same shall be done at no additional cost to FSID.

19.3. Time and quality shall be the essence of the contract.

19.4. Payment for the work executed beyond the stipulated period of completion and if such delay is attributable to the Quotationer will attract penalty as per clause 21.

19.5. Service Provider should furnish details of the location from where they are going to raise their Bills / Invoices to FSID.

19.6. Payment to Quotationer shall be subjected to deductions of any amount for which the service provider is liable under the tender conditions. Further, all payments shall be made subject to deduction of TDS (Tax deduction at source) as per the current Income-Tax Act and /or any other Govt. Orders / rules. The service provider shall be liable for taxes such as GST or any other applicable tax.

19.7. Service Provider has to take all overhead costs into consideration while submitting the Quotation.

19.8. It is strongly advised that all prospective Quotationers visit and inspect the Site prior to submitting their proposals. The purpose of the visit is to acquaint themselves with the site conditions, constraints, and any other relevant factors that may affect the preparation of their proposal. All costs associated with the site visit shall be borne solely by the Quotationers. No claims or adjustments shall be made on account of lack of knowledge of the site conditions.

20. OTHER TERMS AND CONDITIONS OF THE QUOTATION

20.1. All information / details submitted to FSID shall be supported by documentary proof duly certified by the authorized signatory of the Quotationer. Any false, misleading, or incomplete information submitted by the Quotationer shall render the Quotation liable for rejection, and FSID shall have the right to blacklist and debar the Quotationer from future participation in FSID tenders for a period of two (02) years, without prejudice to any other remedies available under law.

20.2. Save as expressly authorized by FSID in writing, the Service Provider shall not, without the prior express approval of FSID, directly or indirectly incur any liabilities on behalf of FSID, pledge the credit of FSID or make any representations or give any warranty on behalf of FSID. Any violation of this clause shall be deemed a material breach, entitling FSID to immediately terminate the contract and claim damages.

20.3. The mere submission of Quotations in response to this RFQ by a Quotationer, or the rejection thereof by FSID, in its absolute discretion, shall not itself constitute any relationship, legal or otherwise, between FSID and the Quotationer or give rise to or be deemed to give rise to any cause or grievance to the Quotationer against FSID and further shall not for any reason or in any manner confer on the Quotationer any right or entitlement to raise any claim regarding any term or condition contained herein nor in respect of any act or omission or decision taken by FSID. The Quotationer waives any and all rights to challenge or contest any decision of FSID regarding the selection, rejection, or evaluation of any Quotation, except as permitted under applicable law.

20.4. The Quotationer must strictly comply with all terms and conditions herein. FSID reserves the right to call upon any or all the Quotationers to satisfy FSID regarding the correctness and genuineness of any document submitted or information furnished by the Quotationer at any time prior to the finalization of the Quotation. However, this shall not be construed to confer any kind of right or entitlement on the Quotationer to submit any additional document / information after the submission of its Quotation. Further, FSID may call upon any or all the Quotationers to make a presentation to FSID in respect of the capabilities represented by the Quotationer at any time prior to the finalization of the Quotation. Any Quotationer who refuses to or otherwise neglects to make such a presentation to FSID shall not be considered for any further evaluation and shall stand immediately disqualified. Failure of any Quotationer to comply with such requests or to provide the necessary documents or presentations shall result in immediate disqualification without any further consideration.

20.5. The quality of services anticipated to be provided by the Quotationer (to be

determined primarily on the basis of the documents/information provided by the Quotationer) shall be material criteria for awarding the contract as defined in Clause 14 of this document.

- 20.6.** The Quotationer shall maintain and provide, at its own expense and to the reasonable satisfaction of FSID, such offices and other premises, as may be necessary for the efficient and effective performance of its obligations under the scope of work. Any failure to meet the required service quality standards or operational timelines shall entitle FSID to levy penalties, withhold payments, and/or terminate the contract.
- 20.7.** Privileges: The following privileges shall be extended to the Service Provider:
- a. Performance certificate to be issued by FSID to the Service Provider upon the satisfactory discharge of its services in respect of each Phase of the project.
 - b. Successful completion certificate to be issued by FSID after completion of contract to the satisfaction of FSID.
- 20.8.** Governing Law and Jurisdiction: The RFQ and the relationship between the Quotationer and FSID shall be interpreted in accordance with the laws of India. The Courts of Bangalore shall have exclusive jurisdiction over any dispute arising in relation to the RFQ and/or the relationship between Quotationer and FSID.
- 20.9.** It will be the responsibility of each Quotationer to fully acquaint itself with all operational and legal conditions and factors which may have any effect on the execution of the awarded contract as described in the RFQ. FSID shall not entertain any request for clarification from the Quotationer in relation to such operational or legal conditions. Further, no financial adjustments to the Quotations shall be made after the submission of the Quotation on any account whatsoever, including on account of the failure of the Quotationer to apprise itself of any legal or local operational conditions / factors. The Quotationer cannot be taken over/ bought over by another company, except with the prior written approval and terms and conditions of FSID and subject to the condition that all the obligations and execution responsibilities under the agreement with FSID, should be passed on for compliance by the new company in the negotiation for their transfer. Any such change should be brought to the notice of FSID within 30 days of such change. In case of non-compliance, the award/ Quotation process shall be terminated with immediate effect. FSID may, at any time, immediately terminate the contract by giving written notice to the successful Quotationer without any compensation or liability, if the Quotationer commits any breach of contract, has misrepresented or becomes bankrupt or otherwise insolvent, and/or FSID is not satisfied with the work of the Quotationer provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to FSID. However, in the event FSID, wishes to terminate for convenience, it shall serve a notice period of 30 days to the Quotationer, without any cost and/or liability.
- 20.10.** The Quotationer must monitor and deploy sufficient skilled manpower as defined in Manpower Requirement to complete the deliverables as per timelines mentioned in Scope of Work. However, the manpower as deployed by the Quotationer, shall remain in the employment of the Quotationer for all purposes and there shall be no employer-employee relationship between FSID

and personal employed by the Quotationer. The relationship between FSID and the Quotationer shall be on principal basis only.

- 20.11.** The Quotationer has to ensure proper deployment of resources at site during all phases and the deployment plan should be approved by the Procuring entity in advance.
- 20.12.** It will be the responsibility of the Quotationer to ensure and verify the educational qualifications and experience of the resources deployed in the project.
- 20.13.** The relationship between FSID and the Quotationer shall be purely on a principal-to-principal basis. Nothing contained herein shall be construed to create any partnership, joint venture, agency, employment, or fiduciary relationship between the parties.
- 20.14.** The Quotationer shall be solely responsible for ensuring timely payment to its employees, staff, or subcontractors deployed in the project and for complying with all applicable laws, including but not limited to:
- a. Labour laws
 - b. Minimum wage regulations
 - c. Provident fund and gratuity laws
 - d. Employee insurance
 - e. Any other statutory obligations applicable under Indian law
- 20.15.** The Quotationer must not have been debarred, blacklisted, or disqualified by any court, regulatory authority, or government organization at the time of RFQ or during the execution of the contract. Any concealment of such facts shall lead to immediate termination of the contract and forfeiture of any Performance Security or payments due.

21. PENALTY AND DELAYS

- 21.1.** In case the Service Provider fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, FSID reserves the right to impose the penalty as detailed below:
- 21.1.1. Imposition of Liquidated damages (L.D.) @ 0.5% of the Agreement Value per week, subject to maximum of 10% of the Purchase Order Value. This is in addition to forfeiture of Performance Security
 - 21.1.2. Non-submission of final report by due date (unless the same is due to Authority's administrative delays) may also attract levy of L.D.
 - 21.1.3. Termination of the contract, in terms of Clause 26 below.
- 21.2.** Any delay/ non-performance arising out of / caused by reasons not attributable to and not under control of the selected Quotationer, shall not attract the sanctions mentioned in Clause 21.1 above. If at any time during performance of the Contract, the selected Quotationer encounters such conditions impeding timely completion of the work under the Contract and

performance of services, it shall immediately notify Authority in writing of the fact of the delay, its likely duration and its causes. As soon as practicable, after receipt of the selected Quotationer's notice, Authority shall evaluate the situation and may at its discretion (which shall not be unjust/unreasonable) extend the selected Quotationer's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

22. GENERAL TERMS AND CONDITIONS OF CONTRACT

- 22.1.** Any default or breach in discharging obligations under this RFQ by the selected Quotationer while rendering services / supplies to FSID, shall invite all or any actions / sanctions, as the case maybe. The decision of FSID arrived at as above will be final and no representation of any kind will be entertained on the above. Any attempt by any Quotationer to put pressure of any kind, may disqualify the Quotationer for the present RFQ and the Quotationer may also be liable to be debarred from RFQ for FSID /FSID RFQs in future for a period of at least three years.
- 22.2.** FSID reserves the right to modify and amend any of the stipulated condition/criterion given in this RFQ, depending upon project priorities vis-à-vis urgent commitments.
- 22.3.** FSID also reserves the right to accept/reject a Quotation, to cancel/abort RFQ process and/or reject all Quotations at any time prior to award of work without thereby incurring any liability to the affected agencies on the grounds of such action taken by FSID.
- 22.4.** FSID may not award the work to the successful Quotationer at its own discretion without assigning any reason thereof.
- 22.5.** Any default by the Quotationers in respect of RFQ terms & conditions will lead to rejection of the Quotation.
- 22.6.** The decision of FSID arrived during the various stages of the evaluation of the Quotations is final & binding on all Quotationers. Any representation towards these shall not be entertained by FSID. Reasons for rejecting a Quotation will be disclosed only when an enquiry is made by the concerned Quotationer.
- 22.7.** In case the Quotationer is found in-breach of any condition(s) of RFQ at any stage during the course of project deployment period, the legal action as per rules/laws will be taken.
- 22.8.** Any attempt by Quotationer to bring pressure towards FSID's decision making process, such Quotationer shall be disqualified for participation in the present RFQ and those Quotationers may be liable to be debarred from RFQ for FSID tenders in future for a period of three years. Printed/written conditions mentioned in the RFQ Quotations submitted by Quotationer will disqualify them and will not be binding on FSID.
- 22.9.** Upon verification, evaluation/assessment, if in case any information furnished by the Agency is found to be false/incorrect, their total Quotation shall be

summarily rejected and no correspondence on the same, shall be entertained. FSID will not be responsible for any misinterpretation or wrong assumption by the Agency, while responding to this RFQ.

22.10. Only those Quotationers, who satisfy the eligibility requirements and accept the terms and conditions of this RFQ document, shall be short-listed for further evaluation.

22.11. It is urged through this RFQ that misrepresentation of facts shall be dealt with seriously and may lead to barring of the Quotationer from all Foundation for Science Innovation and Development tenders/RFQs for a period of 2 (two) years.

22.12. Quotationers are requested to share information which is true and based on some tangible proofs.

23. PATENTS, COPYRIGHT & INTELLECTUAL PROPERTY RIGHTS, SOURCE CODES

23.1. Intellectual Property Rights for any software property and documents (including design, drawings, plans, source codes, databases, documents, training manuals, course content etc.) Developed for this project shall lie with the Procuring entity in perpetuity for all purposes. The Intellectual Property Rights of all the software code, design, drawings, plans, data, algorithms, documentation, manuals, etc. Generated as a part of implementation of this project shall solely vest with the FSID/Procuring entity.

23.2. The Quotationer shall ensure that there is no infringement of any Intellectual Property Rights (IPR) of third parties. However, if a third party claims that a product delivered by the Quotationer/ to Procuring entity infringes that party's patent or copyright/IPR's in any form, the Quotationer shall keep FSID/Procuring entity fully indemnified in this regard and shall defend Procuring entity against that claim at the Quotationer's/ expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Quotationer.

23.3. The Quotationer shall review as built drawings (civil, electrical, interior, plumbing or any other drawings and provide designs as per the requirement of FSID)/layout plans(civil, electrical, plumbing ,interior or any other drawings and designs as per the requirement of FSID). Any changes/ updates in these design and drawing done by the Quotationer as part of the deliverables of the project during the contract period shall be provided to Procuring entity as and when done. At the end of the contract period, final documentation shall be provided by the selected Quotationer to Procuring entity with all updates and modifications failing which may lead to revoking the performance security by Procuring entity.

23.4. The Quotationer agrees and acknowledges that all Intellectual Property Rights of work created by the Quotationer in pursuance to this RFQ/Tender Documents shall stand vested in favor of FSID for all purposes.

24. REPRESENTATIONS AND WARRANTIES

24.1. FSID, along with its employees, representatives, advisers, make no

representation or warranty and shall have no liability to any person including any Quotationer under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFQ and any assessment, assumption, statement or information contained therein or deemed to form part of this RFQ or arising in any way in this Selection Process.

24.2. FSID may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFQ.

24.3. The Quotationer represents that all the information provided are truthful information without concealment of any facts. In case, at any stage, it is found that any information given by the Quotationer is false / incorrect / concealed, then FSID shall have the absolute right to take any action as deemed fit including but not limited to dropping the Quotationer from consideration for award of work and/or blacklisting etc. Without incurring any liability to the affected Quotationer(s) on the ground of FSID's action.

24.4. The Quotationer represents that no effort has been used by the Quotationer to influence the Quotation comparison / evaluation / work award decision by way of overt / covert canvassing. Such an effort shall result in non-consideration / rejection of its Quotation.

25. INDEMNIFICATIONS AND LIABILITIES

25.1. The Quotationer shall fully indemnify, hold harmless and defend FSID and its Officers/Employees/Agents/Stockholders/Affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs and expenses (including but not limited to reasonable attorney's fees and costs), whether or not involving a third party claim including claims for infringement of Intellectual Property Rights, which arise out of or relate to:

- i. any breach of any representation or warranty of the Quotationer contained in the RFQ,
- ii. any breach or violation of any covenant or other obligation or duty of the Quotationer under this RFQ. FSID accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Quotationer upon the statements contained in this RFQ.

25.2. FSID reserves the right to accept or reject any or all proposal (s) or to annul the RFQ process in to and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected Quotationer (s) on the ground of FSID action.

25.3. The Quotationer shall bear all its costs associated with or relating to the preparation and submission of its Quotations including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by FSID or any other costs incurred in connection with or relating to its Quotations. All such costs and expenses will remain with the Quotationer and FSID shall not be liable in any manner whatsoever for the same or for any other costs or other expenses

incurred by the Quotationer in preparation or submission of the Quotations, regardless of the conduct or outcome of the Selection Process.

- 25.4.** The Successful Quotationer shall at all times indemnify and keep indemnified FSID against all claims/third party claims/damages etc. For any infringement of Intellectual Property Rights (IPR) while providing its services under the Project.
- 25.5.** The Successful Quotationer shall at all times indemnify and keep indemnified FSID against any claims in respect of any damages or compensation payable in consequences of any accident, demise, or injury sustained or suffered by its (the Successful Quotationer's) employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the Successful Quotationer.
- 25.6.** The Successful Quotationer shall at all times indemnify and keep indemnified FSID against and any claims by Employees in respect of wages, salaries, remuneration, compensation or the like.
- 25.7.** All claims regarding indemnity shall survive the termination or expiry of the Contract

26. TERMINATION

- 26.1.** The Authority may, by giving notice in writing, immediately terminate this Agreement if the SELECTED QUOTATIONER or any of the SELECTED QUOTATIONER's personnel:
 - 26.1.1. Breaches any of the terms of this Agreement which, in case of a breach capable of being remedied, is not remedied by the SELECTED QUOTATIONER within 7 days of receipt of a notice from Authority specifying the breach and requiring its remedy.
 - 26.1.2. Having remedied the breach referred to in sub-paragraph 26.2.1 further breaches the terms of the Agreement on two or more occasions.
 - 26.1.3. Is incompetent, guilty of gross misconduct or any serious or persistent negligence or serious or persistent default in the provision of the Services, including (but not limited to) the disclosure to any person not authorized by Authority of any Confidential Information.
 - 26.1.4. Commits any offence under the Prevention of Corruption Act 1988.
 - 26.1.5. Fails or refuses to provide the Services required pursuant to the provision of this Agreement after written warning.
 - 26.1.6. Is guilty of delay in commencement of services or delay in performance of its contractual obligations.
- 26.2.** Authority may also terminate this Agreement in terms of Clause 27.
- 26.3.** If in the opinion of the Authority, SELECTED QUOTATIONER becomes or is in jeopardy of becoming insolvent or bankrupt, or has a receiving order made against it, or compounds with its creditors, or any of them Authority shall be entitled to terminate this Agreement by notice to the SELECTED QUOTATIONER. The SELECTED QUOTATIONER shall immediately notify Authority should it be in jeopardy of becoming insolvent, bankrupt or has a receiving order made against it or enters into a composition with its creditors or

any third party.

26.4. Any act on the part of the parties after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension or revival of validity of this Agreement. In the event of early termination of this Agreement for any reason, the liability of the Parties shall be restricted to the amounts that have become payable to the Parties till the date of termination of the Agreement.

26.5. Authority also reserves the right to short close the Agreement any time. No compensation shall be payable beyond the services payable as per Payment Schedule.

26.6. By the SELECTED QUOTATIONER

26.6.1. The SELECTED QUOTATIONER may, by not less than 60 (sixty) days' written notice to the Authority, such notice to be given after the occurrence of any of the events specified in this clause, terminate this Agreement if:

- a) the Authority fails to pay any money due to the SELECTED QUOTATIONER pursuant to this Agreement and not subject to dispute within 180 (one hundred eighty) days after receiving written notice from the SELECTED QUOTATIONER that such payment is overdue; or
- b) as the result of Force Majeure, the SELECTED QUOTATIONER is unable to perform a material portion of the Services for a period of not less than 60 (sixty) days;

27. FORCE MAJEURE

27.1. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Successful Quotationer and not involving the Successful Quotationer's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemics quarantine restrictions, lockdowns and freight embargoes. The Successful Quotationer shall not be liable for imposition of any such sanction so long the delay and/or failure of the Successful Quotationer in fulfilling its obligations under the contract is the result of an event of Force Majeure.

27.2. If a Force Majeure situation arises, the Successful Quotationer shall promptly notify FSID, Bangalore in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed by FSID, Bangalore in writing, the Successful Quotationer shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

27.3. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 (sixty) days, FSID may at its option terminate the contract without any financial repercussion on either side.

27.4. During the period of the Successful Quotationer's inability to perform the obligations under the Agreement as a result of an event of Force Majeure and timely intimation by the Quotationer, FSID shall assess the situation and

then decide the application of Force Majeure. Once the duration is defined under the Force Majeure category/ situation no payments are expected to be made by the Quotationer

27.5. In case due to a Force Majeure event FSID, Bangalore is unable to fulfil its contractual commitment and responsibility, FSID, Bangalore will notify the Successful Quotationer accordingly.

27.6. During the period of their inability to perform the obligations under the Agreement as a result of an event of Force Majeure and timely intimation by the Quotationer, FSID shall assess the situation and then decide the application of Force Majeure. Once the duration is defined under the Force Majeure category/ situation no payments are expected to be made by the Quotationer.

28. DISPUTE SETTLEMENT MECHANISM

28.1. Any dispute, difference or controversy of whatsoever nature, arising out of or in relation to this RFQ (including its interpretation) between the Quotationer and FSID, and so notified through notice in writing addressed by either party to the other party, shall, in the first instance, be attempted to be resolved amicably in accordance with the mediation procedure set forth in Clause 28.2.

28.2. Mediation: If any claim, disputes or differences of any kind whatsoever shall arise between the Successful Quotationers and FSID hereto in connection with or arising out of this RFQ including interpretation of its terms, the Successful Quotationers and FSID hereto shall in good faith negotiate with a view to arrive at an amicable resolution and settlement in compliance with Mediation Act, 2023. However, if the disputes are not resolved by the discussions within a period of fifteen (15) days from the date of receiving of notice by the other party, then the same shall be settled by binding arbitration.

28.3. Arbitration: If any difference or disputes arises under this RFQ and/or the Agreement, as the case may be, which cannot otherwise be amicably resolved between the parties through Mediation, then such dispute shall be settled by way of arbitration and either Party shall be entitled to refer the dispute to Arbitration under Arbitration & Conciliation Act, 1996 or any statutory modifications or re-enactment thereof in force. The Arbitration shall be conducted before Arbitral Tribunal comprising of a sole arbitrator to be appointed with the mutual consent of the Parties or appointed by Hon'ble High Court of Bangalore while deciding an application under Section 11 of the Act. The arbitration proceedings shall be conducted as per Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment then in effect.

28.4. The venue for arbitration shall be India International Arbitration Center, Bangalore in accordance with the D.O. No. A-60011/50/2023-ADR dated 05.04.2024 and the courts of Bangalore shall be vested with exclusive jurisdiction and the seat/venue of arbitration shall be at Bangalore and the language of arbitration proceedings and that of all documents and communications between the parties shall be English.

28.5. The arbitration award shall be final, and the judgment thereupon may be entered in the courts of competent jurisdiction or application may be made to such court for a judicial acceptance of the award and an order of enforcement, as the case may be.

28.6. Each party shall bear the cost of preparing and presenting its case and the cost of arbitration, including fees and expenses of the arbitrator shall be shared equally by both the parties unless the award otherwise provides. It is further agreed between the parties hereto that such arbitration proceedings shall be completed within a period of eight (8) calendar months from the date of reference.

28.7. The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of Arbitration proceedings.

28.8. FSID shall have the right to bring an action seeking injunctive or other equitable relief before the courts at Bangalore, India if it reasonably believes that damages may not be an adequate remedy for any breach by the Quotationer.

29. APPLICABLE LAW

29.1. The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

30. RESERVED RIGHTS

30.1. FSID reserves the right to 1) Revise the requirement at a later stage as and when required.

- i. Amend, modify, relax or waive/delete any of the conditions/ scope of work stipulated in the RFQ wherever deemed necessary, even after award of work.

30.2. In the event of any misstatement or misrepresentation being discovered or detected in the information furnished from the documents submitted by the Quotationer in response to this RFQ or at any later stage, or in the event of any contravention by the Quotationer of any condition or criterion stipulated, FSID shall terminate or cancel the appointment / engagement of the Quotationer, and nothing shall be payable or be paid by FSID to the Quotationer as compensation/damages or penalty;

30.3. FSID will not be liable for any costs, damages or losses incurred by any Quotationer participating in this RFQ, if FSID decides to cancel the RFQ process or for any reason whatsoever.

30.4. The Quotationer shall be responsible for all costs incurred in connection with participation in the RFQ process, including but not limited to costs incurred in conduct of informative and other diligence activities, participation in meetings / discussions / presentations, preparation of proposal or costs incurred for providing any additional information required by FSID to facilitate the evaluation process.

30.5. The submission of a response to this RFQ by any Quotationer confirms the Quotationer's acceptance of all terms and conditions of this RFQ including the amended terms and conditions (if any). Further, by doing so, the Quotationer

acknowledges that it has:

- Understood and examined the extent of the Rights, scope of Work and other information made available in writing by FSID, for the purpose of this RFQ;
- Examined all information relevant to the risks, contingencies and other circumstances that could affect the RFQ; and
- Satisfy itself as to the correctness and sufficiency of the RFQ.
- Quotationers to this RFQ or their agents may not make any contact with any party employed by or directly associated with FSID or any of its government partners in relation to this RFQ. Any clarifications and all information will be via e-mail only to samrat.t@fsid-iisc.in. No queries shall be entertained by FSID after scheduled date and time mentioned in Quotation schedule of the RFQ.

31. CORRUPT OR FRAUDULENT PRACTICES

31.1. It is required by all concerned namely the Quotationers/Successful Quotationers etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, FSID: -

- i. Will reject a proposal for award if it determines that the Quotationer recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question;
- ii. Will declare a firm ineligible or blacklist, either indefinitely or for a stated period of time, to be awarded a contract by FSID if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices or gross/deliberate negligence in competing for, or in executing the contract.
- iii. For the purpose of this clause, the following terms shall have the meaning hereinafter respectively assigned to them:
- iv. "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the selection process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of FSID who is or has been associated in any manner, directly or indirectly, with the selection process or the PO or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of FSID, shall be deemed to constitute influencing the actions of a person connected with the selection process); or engaging in any manner whatsoever, whether during the selection process or after the issue of the PO or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the PO, who at any time has been or is a legal, financial or technical adviser of FSID in relation to any matter concerning the RFQ;
- v. "fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the selection process;
- vi. "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the selection process;
- vii. "undesirable practice" means establishing contact with any person connected with or employed or engaged by FSID with the objective of

- canvassing, lobbying or in any manner influencing or attempting to influence the selection process; or having a conflict of interest; and;
- viii. “restrictive practice” means forming a cartel or arriving at any understanding or arrangement among Quotationers with the objective of restricting or manipulating a full and fair competition in the selection process.

31.2. FSID reserves the right not to conclude the Contract and in case contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, concealment and suppression of material facts by the Quotationer. In addition, Quotation Security/Performance Security (as the case may be) deposited by the Quotationer shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated.”

32. CONFIDENTIALITY

32.1. The Quotationer agrees and acknowledges that this RFQ is confidential and the Quotationer, by downloading the RFQ document, agrees and undertakes that nothing contained in this RFQ shall be disclosed in any manner whatsoever, except to the financial and legal advisors of such Quotationer. The undue use by any Quotationer of confidential information related to the Quotation process may, at the sole discretion of FSID, result in the rejection of its Quotation. The Quotationer shall further ensure that such financial and legal advisors or any other employees, representatives of the Quotationer maintain confidentiality of the RFQ, and any information disclosed to them in relation thereto.

32.2. The Quotationer is not authorized to waive or release any privileged information obtained from or on behalf of FSID. The Quotationer is required to maintain the confidentiality of all privileged information. This requirement is perpetual i.e., it will continue even after the termination of the relationship between the Quotationer and FSID. This requirement is also intended to prohibit the Quotationer from using information obtained from or on behalf of FSID or its successors or assignees, including work product prepared at FSID’s expense, for other clients of the Quotationer without the prior written approval of FSID. The Quotationer is not authorized to identify FSID as a client for the purposes of marketing or for advertising, without the prior written approval of FSID. Upon termination of the relationship, the Quotationer agrees to return promptly all information obtained from or on behalf of FSID or any copies thereof to FSID. The Quotationer is not authorized to communicate with the public, including the press, about any matter in relation to its relationship with FSID without the prior written approval of FSID.

32.3. All information and documents that are furnished by the Quotationer will be treated as strictly confidential by FSID and shall not be disclosed by FSID to any other party, or otherwise used by itself, other than (a) for evaluating the Quotations submitted; or (b) as required by Applicable Law.

33. CONFLICT OF INTEREST

33.1. A Quotationer shall not have conflict of interest that may affect the selection process or the consultancy. Any Quotationer found to have a Conflict of Interest

shall be disqualified. In the event of disqualification, FSID shall forfeit and appropriate the EMD, if available, as mutually agreed genuine pre-estimated compensation and damages payable to FSID for inter-alia, the time, cost and effort of FSID including consideration of such Quotationer's proposal, without prejudice to any other right or remedy that may be available to FSID hereunder or otherwise

34. TRANSFER AND SUB-LETTING:

34.1. The Quotationer shall have no right to assign, transfer, sell, sublet, or otherwise dispose of any part of its obligations under this RFQ. The Quotationer is also prohibited from allowing any third party to benefit from or take advantage of this Contract or any portion thereof.

35. NEGLIGENCE

35.1. If the firm neglects to execute the work with due diligence and expedition or refuses or neglects to comply with any reasonable order given in writing by the FSID in connection with Work order or shall contravene the provisions of the Work order, FSID may give 7 days' notice, in writing, to the firm to make good the failure, neglect or contravention complained of and should the firm fail to comply with the notice within reasonable time from the date of service thereof, in case of failure, neglect or contravention capable of being made good, within that time or otherwise within such time as may be reasonably necessary for making it good, then and in such cases, FSID shall be at liberty to take the Contract wholly or partly out of the hands of the Quotationer and reconstruct at reasonable price with any other person or persons. In such an event it shall be lawful for FSID to retain any such balance which may otherwise be due by him to the firm on any account including the security money and apply the same towards the execution of the whole or balance of the works so re-contracted, as aforeFSIDd. If no such balance is due by FSID to the firm or if due, is not sufficient to cover the amount thus recoverable from the firm, it shall be lawful for FSID to recover the whole or balance of the amount from the firm by action of law.

36. CODE OF INTEGRITY

FSID, Quotationers, suppliers, contractors and consultants should observe the highest standard of Integrity and not indulge in prohibited practices or other misdemeanors at any stage during the tender process or during the execution of contracts.

37. LIMITATION OF LIABILITY

Except in cases of criminal negligence or wilful misconduct, the aggregate liability of the FSID towards successful Quotationer whether under the agreement, RFQ, in tort or otherwise, shall not exceed the total contract price.

38. RIGHTS OF FSID TO RECOVER DAMAGES

FSID shall be entitled to recover damages for the short fall in performance and liquidated damages as detailed in this RFQ. This clause does not limit FSID from

imposing more than one damages under the contract and as such damages shall be applied concurrently. FSID shall also be entitled to recover “Risk and Cost” procurement from successful Quotationer in addition to the damages for default.

Annexure I:

Terms of Reference (TOR)

1. Background

FSID proposes to appoint an architectural consultant for planning, design, engineering coordination, statutory approval support, tender documentation, and construction-stage design support for the proposed STI Hub building and CAD/CAM lab at Challakere.

The proposed STI Hub space requirement is approximately **6,000 sq. ft**, comprising:

Space Component	Approx. Area
Space for 20 incubatees	2,000 sq. ft
FSID office space	400 sq. ft
Wet lab	500 sq. ft
Workshop with equipment	2,000 sq. ft
Meeting room / classroom	800 sq. ft
Pantry	200 sq. ft
Toilets	100 sq. ft
Total	6,000 sq. ft

The proposed CAD/CAM lab location is marked in attached drawing and the consultant must reconcile this marked footprint with the stated workshop area, equipment layout, circulation, services, safety clearances, and future expansion requirements.

2. Detailed Scope of Work

2.1 Site Assessment and Data Collection

The consultant shall carry out a detailed assessment of the proposed site and collect all project inputs required for design development.

This shall include:

Scope Item	Requirement
Site visit and verification	Visit the proposed site, verify approach roads, surrounding development, plot conditions, access constraints, topography, service availability, and site suitability.
Review of available drawings	Study the Google Earth/site layout, proposed CAD/CAM lab location, CNC workshop equipment layout, and any drawings/data provided by FSID/Infra Team.

Scope Item	Requirement
Area reconciliation	Reconcile the 6,000 sq. ft STI Hub requirement with the proposed CAD/CAM lab footprint and workshop/equipment requirements.
Site constraints	Identify setbacks, approach road requirements, fire tender access, parking/loading-unloading area, utility corridors, slope, drainage, and future expansion possibilities.
Data gap report	Submit a list of additional inputs required, such as topographical survey, soil investigation, utility mapping, statutory boundary details, load requirements, and equipment specifications.

If topographical survey, soil investigation, or geotechnical testing is not available, the consultant shall advise FSID on the required tests and coordinate with the appointed agency. The cost of such tests may be reimbursed separately if not included in the consultant's financial quote.

2.2 Concept Design and Master Planning

The consultant shall prepare concept design options for the STI Hub and CAD/CAM lab, keeping functional efficiency, safety, cost, expandability, and campus integration in view.

The concept design shall include:

Scope Item	Requirement
Site layout	Location of building block, access roads, pedestrian movement, service entry, parking, loading/unloading, utility zones, and landscape/open areas.
Space planning	Functional zoning for incubatee space, FSID office, wet lab, workshop, meeting/classroom, pantry, toilets, storage, circulation, and services.
CAD/CAM workshop planning	Equipment layout for CNC machines, CMM, compressor/chiller room, storage, circulation, raw material movement, finished goods movement, safety zones, and service access. The uploaded workshop layout already indicates CNC machines, CMM, storage, compressor/chiller room, and road-side access, which must be validated and developed further.
Future expansion	Provision for modular expansion of incubatee space, workshop, utilities, and services.
Accessibility and safety	Barrier-free access, emergency exits, fire safety, equipment safety, ventilation, and safe movement of people and materials.

Scope Item	Requirement
Sustainability	Natural lighting, ventilation, thermal comfort, energy efficiency, solar integration where feasible, rainwater management, and low-maintenance materials.

The consultant shall submit **concept options** with area statements, merits/demerits, block layout, preliminary cost implications, and recommendations.

2.3 Architectural Design Development

After FSID approval of the preferred concept, the consultant shall prepare detailed architectural drawings and specifications.

Deliverables shall include:

Deliverable	Details
Site plan	Building placement, roads, access, parking, landscape, utilities, service areas.
Floor plans	Fully dimensioned plans showing all functional spaces, walls, doors, windows, furniture/equipment layout, circulation, and services.
Elevations and sections	External elevations, cross-sections, longitudinal sections, floor-to-floor heights, plinth details, roof details.
Area statement	Carpet area, built-up area, circulation area, service area, and total construction area.
Finishes schedule	Floor, wall, ceiling, door-window, external finish, wet area finish, workshop floor finish.
Material specifications	Recommended materials suitable for institutional, lab, and workshop usage.
3D views	3D view with internal & External views, including workshop/lab and common areas.

2.4 Structural Design Coordination

The consultant shall provide or coordinate structural engineering design through a qualified structural engineer.

The structural scope shall include:

Scope Item	Requirement
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Scope Item	Requirement
Structural system	Recommend suitable structural system considering site condition, span requirements, cost, durability, and speed of construction.
Machine foundation	Assess special foundation strengthening requirements for CNC machines, CMM, compressor/chiller equipment, and vibration-sensitive areas.
Floor loading	Specify loading requirements for workshop, storage, equipment movement, classroom, wet lab, and office areas.
Structural drawings	As required
Coordination	Ensure architectural, MEP, equipment, and structural layouts are fully coordinated before tender/GFC issue.

2.5 MEP, Utilities, and Lab Services Design

The consultant shall prepare or coordinate complete MEP design suitable for an incubation, wet-lab, and CAD/CAM workshop facility.

The MEP scope shall include:

Discipline	Requirement
Electrical	Load estimation, transformer/DG/UPS requirement if any, LT panels, distribution boards, lighting, power points, machine power, earthing, lightning protection, emergency power, and energy metering.
HVAC ventilation /	Workshop ventilation, wet lab ventilation, office comfort cooling, heat load calculation, exhaust systems, fresh air, and localized ventilation for equipment areas.
Compressed air / chiller	Services for compressor and chiller room, piping routes, safety clearances, ventilation, acoustic treatment, and maintenance access.
Plumbing and sanitation	Water supply, toilets, pantry, lab water points, floor drains, soil/waste lines, rainwater drainage, water storage, and connection to existing infrastructure.
Fire safety	Fire extinguishers, hydrant/sprinkler requirements if applicable, alarms, exit signage, emergency lighting, escape routes, and fire

Discipline	Requirement
	tender access.
IT / ELV	LAN points, Wi-Fi provisions, CCTV, access control, PA system if required, server/network room requirements.
Wet services lab	Lab benches, sinks, drainage, safety shower/eye wash if required, exhaust, gas/utility provisions if required, chemical storage, and waste handling provisions.
Workshop utilities	Machine power, cable trays, service trenches if required, compressed air, coolant/lubricant handling, tool storage, and maintenance access.

2.6 Statutory Approvals and Compliance Support

The consultant shall identify all applicable statutory approvals and support FSID in obtaining them.

This may include, as applicable:

Approval Compliance Area	Consultant Responsibility
Local planning/building approval	Prepare drawings, forms, area statements, and technical documents required for submission.
Fire safety compliance	Prepare fire safety drawings and assist in obtaining fire-related clearances if applicable.
Electrical safety	Coordinate with electrical consultant for statutory electrical requirements.
Environmental waste compliance	Advise on lab waste, workshop waste, coolant/oil disposal, and drainage requirements.
Accessibility	Ensure barrier-free access and accessible toilet provisions where applicable.
Codes and standards	Design shall follow latest applicable Indian Standards, National Building Code requirements, local authority norms, fire safety norms, electrical safety norms, and institutional safety requirements.

Ensure that all designs and execution methodologies comply with the latest provisions of the **National Building Code (NBC)**, **CPWD specifications**, and **Local Building Byelaws**.

2.7 Cost Estimate, BOQ

The consultant shall prepare Cost Estimate, BOQ:

Deliverable	Details
Preliminary cost estimate	To be prepared based on approved concept design, using latest applicable CPWD Schedule of Rates with up-to-date Cost Index.
Detailed cost estimate	To be prepared based on detailed architectural, structural and MEP drawings, primarily using CPWD scheduled items.
BOQ	Item-wise quantity take-off for civil, architectural finishes, structural, electrical, HVAC, plumbing, fire safety, ELV, lab/workshop services and external development. Items shall be majorly from CPWD Schedule of Rates.
Market Rate Items	Items not available in CPWD Schedule of Rates may be included as market rate items with proper justification, rate analysis and supporting quotations.
Technical specifications	Detailed specifications for all materials, workmanship, equipment, services, testing and commissioning.
Tender drawings	Issue-for-tender drawing set.
Rate analysis	Detailed rate analysis shall be provided for all market rate items and wherever required by FSID.

The preliminary estimate, detailed cost estimate and BOQ shall be prepared in accordance with the latest applicable CPWD Schedule of Rates, with up-to-date Cost Index. Items shall be considered majorly from CPWD Schedule of Rates. In case any item is not available in the CPWD Schedule of Rates, the same may be included as a Market Rate Item with proper justification, detailed rate analysis and supporting quotations, subject to review and acceptance by FSID.

2.8 Construction-Stage Design Support

The consultant shall provide design support during execution.

This shall include:

Scope Item	Requirement
GFC drawings	Issue Good-for-Construction drawings after incorporation of tender-stage clarifications and final approvals.
Site visits	Visit site at key stages and as required by FSID. The RFQ may specify minimum included visits, e.g. 8–12 visits.

Scope Item	Requirement
Shop drawing review	Review contractor/vendor shop drawings, equipment layout revisions, and service coordination drawings.
Completion support	Review as-built drawings, completion documentation, test reports, and handover documents.

2. Constitution of the Team/ Minimum Proposed Manpower Deployment

2.1 Roles and responsibilities of resources is presented below:

S. No.	Type of Resource & Minimum Deployment	Qualification, Experience & Roles and Responsibilities
1	Lead Architect cum Project Manager – 1 No.	Masters degree in architecture or equivalent(Registered with COA) with a minimum of 15 years of experience in institutional/public building design. Responsible for leading the design process, obtaining statutory approvals, coordinating with stakeholders, and overseeing execution of architectural and interior works.
2	Project Architect – 1 No.	Bachelor's degree in architecture(Registered with COA) with a minimum of 5-7 years of experience in institutional/public building design. Responsible for leading the design process, obtaining statutory approvals, coordinating with stakeholders, and overseeing execution of architectural and interior works.
3	Structural Engineer – 1 No.	M.Tech/B.Tech Civil/Structural; minimum 8–10 years' relevant experience.
4	MEP Experts – 2 Nos. (1 Electrical, 1 Mechanical/Plumbing)	Graduate Degree in Mechanical/Electrical/Firefighting/Firefighting/HVAC with minimum 8 years of experience in building services. Responsible for design, inspection, and integration of electrical, HVAC, plumbing, and fire safety systems.
5	HVAC / Lab Services Specialist – 1 No	Relevant engineering qualification; experience in lab/workshop ventilation and services.
6	Quantity Surveyor / Cost Estimator	Civil engineering/diploma background; minimum 5 years' experience in BOQ and cost estimation.

Additional Terms:

- Lead Architect cum Project Manager *should have Overall Experience of 15 years; and should hold Master's degree in Architecture or equivalent (Registered with COA).*
- *All resources are required to be available for all offline meetings with the Procuring entity, during deployment period. Deployment of Lead Architect cum Project*

Manager and members must be onsite as per project requirement.

• Presence of Lead Architect cum Project Manager on site is requested at least once in every month during planning, execution period of the project.

ANNEXURE 'II' | DOCUMENTS TO BE SUBMITTED

The following documents are to be submitted with the RFQ. Submit offline copies as per the instructions mentioned in Annexure X.

Sl. No.	Criteria	Document to be submitted offline
1.	Quotation Submission Form	Hard copy of Signed and Stamped Quotation Submission Form as per <u>Annexure IV</u> .
2.	Pre-Qualification Documents	As Mentioned in Clause 1 of <u>Annexure III</u> .
a	Legal Entity	1. Copy of Certificate of Incorporation, Memorandum of Agreement etc. 2. Copy of Registration Certificates with the GST & IT (PAN) Authorities.
b	Consulting Experience	Work order or contract establishing existence and expertise in consulting business for more than 7 years.

d	Relevant Experience	<u>Annexure VII</u> along with 1. Work Order AND Completion Certificates by client/Executive Engineer or person at the same level or above for the project for each project
e	Fit and Proper Person	Self-certificate and/or Letter of Undertaking to this effect on Quotationer's letter head signed by Quotationer' authorized signatory, as per conditions mentioned in Annexure III.
f	Quality of Manpower for the Project	<ul style="list-style-type: none"> • CV of Lead and Team members as per format at <u>Annexure IX</u>. The Quotation documents should include the complete man-month deployment of all resources along with requisite justification as per <u>Annexure IX B</u>
5.	Authorized Signatory	Scanned copy of Power of Attorney in favour of Authorized signatory of RFQ Documents. OR Signed and scanned copy of Board resolution in favor of Authorized signatory of the Quotationer. (Sample Attached at <u>Annexure VI</u>)
6.	Declaration regarding Acceptance of all terms and Conditions of the RFQ and its subsequent amendments	A declaration confirming Acceptance of all terms and Conditions of the RFQ and its subsequent amendments without any deviation.

Note:

Wherever applicable, the above documents shall be used for evaluation purposes as well. It is the responsibility of Quotationer to go through the RFQ Document to ensure furnishing of all required documents in addition to the above. All the Quotations so submitted must be **unconditional**. Quotationers should make sure that all the pages should be **numbered**, and **an index** shall be attached as first page with the Quotation. The authorized signatory of the Quotationer must sign the Quotation with proper name, designation duly stamped at appropriate places and initial all the remaining pages of the Quotation. FSID reserves its right to demand original documents as and when required. Nonproduction of original documents shall be considered as a material deviation and may render the cancellation of Quotation followed by consequences such as forfeiture for Quotation amount/Performance security at the discretion of FSID.

The documents submitted must be strictly in the formats as given in this RFQ. Any Changes in the formats may lead to rejection of the Quotation.

ANNEXURE 'III' | ELIGIBILITY & EVALUATION CRITERIA

1. ELIGIBILITY CRITERIA

Quotationers must carefully read the conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Quotationers who satisfy the Conditions of Eligibility will be considered for further evaluation.

To be eligible for evaluation of its Proposal, the Quotationer shall fulfill the following Eligibility Criteria:

S.No.	Criteria	Documents Required
1	Legal Entity:	
2	Technical Experience <ul style="list-style-type: none"> • The Quotationer must have completed similar assignments of Architectural Consultancy (including MEP integration) of Government office/Private/Corporate office/institutional/government projects as per below: • One similar Projects of Estimated project cost of 2.8 Crores • Two similar Projects of estimated cost of 1.8 Cores • Three Similar projects of Estimated project cost of 1.2 Crores. 	<ol style="list-style-type: none"> 1. Work Order 2. Completion Certificates by client/Executive Engineer or person at the same level or above for the project. 3. In case the Quotationer submits an experience certificate for Architectural Consultancy services from a private client, it is mandatory that the said client must have had a minimum annual turnover of ₹100 Crore (INR One Hundred Crore) during the financial year in which the work was executed. Documentary evidence supporting the client's turnover, such as audited financial statements or a certificate from a Chartered Accountant, must be submitted along with the proposal.
3	Financial Criteria <ol style="list-style-type: none"> 1. Average annual financial turnover should be at least INR 10 Lakhs irrespective of estimated cost involved during the last three years , ending 31st March of the previous Financial Year. 2. GST Returns Certificate of last 3 Financial Year. 	Self-attested copy of audited financial statements for 3 financial years duly authenticated by CA (Annexure-VIII)

4	The Quotationer should not stand debarred/ blacklisted/ put on Holiday by any State Government (SG) or Union Territory (UT) or Government of India (GoI), or any of the agencies of SG/UT/GoI or any of the Universities of SG/UT/GoI as on Quotation due date.	Enclose the notarized certificate in the format at Annexure XVI
5	The Quotationer should have in-house professionally qualified (minimum Graduate degree) regular / outsourced manpower as on this Quotation publication date	Furnish a self-certified sheet

Note: The Interested Quotationers are requested to submit all forms, annexures, proforma, details (in the required format) which are required for eligibility and evaluation criteria at the time of submission of their Quotations

Conditions for Fit and Proper Person: For the purpose of determining whether a Quotationer is a 'Fit and Proper Person', FSID may take the indicative criteria mentioned below:

- a. Financial integrity of the Quotationer;
- b. Ability of the Quotationer to undertake all obligations set out under this RFQ;
- c. Absence of convictions or civil liabilities against the Quotationer;
- d. Absence of any previous debarment of the Quotationer, in accordance with the General Financial Rules, 2017, provided such debarment is still existing;
- e. Absence of any disqualification as specified below:
 - o Conviction of the Quotationer or any of its respective directors, partners, executives or key managerial personnel by any judicial body for any offence involving moral turpitude, economic offence, securities laws or fraud or any offence under the Prevention of Corruption Act, 1988 or the Indian Penal Code, or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract;
 - o Admission of an application for winding up or liquidation under the Insolvency and Bankruptcy Code, 2016 (IBC) or any Applicable Laws against the Quotationer or any of its or their respective directors and partners;
 - o Any action or proceeding being initiated under the Insolvency and Bankruptcy Laws under the Applicable Law, including but not limited to declaration of Insolvency or Bankruptcy, disqualification or de-recognition by any professional body being initiated against the Quotationer;
 - o Current or previous banning of the Quotationer or its respective directors, partners, executives or key managerial personnel by the governing body of any sport from involvement in the administration of or any form of participation in such sport, for any reason;
 - o Default by The Quotationer or any of its or their respective directors, partners, executives or key managerial personnel of any of its obligations to a financial institution or has defaulted on any of its obligations to a financial institution in the last 3 (three) financial years;
 - o The Quotationer should not have been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal.

ANNEXURE 'IV' | QUOTATION SUBMISSION FORM

To,
Head Commercial
Foundation for Science Innovation & Development
Innovation Centre, IISc
Bengaluru - 560012

Sub: REQUEST FOR QUOTATION (RFQ) For Hiring of Architectural Consultant for Design and Consultancy Services for the Proposed STI Hub Building and CAD/CAM Lab at Challakere

Dear Sir,

1. With reference to the RFQ dated _____ for the above captioned project, and clarification issued by FSID, thereof, I/We _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for **Hiring of Architectural Consultant for Design and Consultancy Services for the Proposed STI Hub Building and CAD/CAM Lab at Challakere** as per terms mentioned in this RFQ.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of this RFQ and for associating with FSID for the aforesaid Project.
4. I/We shall make available to FSID, any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I/We acknowledge the right of the FSID, to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/We agree to keep our Quotation valid for acceptance for 120(One Hundred and Twenty) days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Quotation up to the aforesaid period and this Quotation may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Quotation read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. I/ We, acknowledge and agree that FSID shall be entitled to forfeit the EMD or performance security without out protest and demur in case of any breach of terms and conditions of RPF/Agreement by us.
7. I/We certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Quotationer, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
8. I/we certify that we fulfil the "Fit and Proper Person" criteria as mentioned in this RFQ document.
9. I/we understand that FSID may cancel the Selection Process at any time and that FSID neither bound to accept any Proposal that FSID may receive nor to select the

Quotationer without incurring any liability to the Quotationers.

10. The undersigned is authorized to sign the documents being submitted through this RFQ. (A copy of Power of Attorney/Board Resolution is enclosed)
11. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our Quotations are liable to be rejected.

I declare that:

- a. I/We have examined and have no reservations to the RFQ Documents, including any Addendum issued by FSID;
- b. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or REQUEST FOR QUOTATION issued by or any agreement entered into with FSID or any other public sector enterprise or any government, Central or State; and
- c. I/We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- d. None of our full-time Directors is engaged in providing services or is directly related to any employee of Foundation for Science Innovation and Development. A person is deemed to be a relative of another if, and only, if
 - a. They are members of a Hindu undivided family; or
 - b. They are husband and wife; or
 - c. The one is not legally related to the other Sister (including stepsister)

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the Quotationer)

ANNEXURE 'V' | BANK GUARANTEE FORM FOR QUOTATION SECURITY

Whereas _____ (hereinafter called the "Quotationer") has submitted its quotation dated _____ for the supply of _____ (hereinafter called the "Quotation") against the Procuring entity's Quotation Reference No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto Foundation for Science Innovation and Development, Bangalore (hereinafter called the "Procuring entity) in the sum of _____ for which payment will and truly to be made to the said Procuring entity, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

(1) If the Quotationer withdraws or amends, breaches the terms and conditions of the tender document, impairs or derogates from the Quotation in any respect within the period of validity of this Quotation.

(2) If the Quotationer having been notified of the acceptance of his Quotation by the Procuring entity during the period of its validity:-

- a) Fails or refuses to furnish the performance security for the due Performance of the contract.
- or
- b) Fails or refuses to accept/execute the Rate Contract.

We undertake to pay the Procuring entity up to the above amount upon receipt of its first written demand, without the Procuring entity having to substantiate its demand, provided that in its demand the Procuring entity will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty five days after the period of Quotation validity of _____ days i.e., for _____ days (_____ days + 45 days) from the date of Quotation Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

ANNEXURE 'VI' | POWER OF ATTORNEY (SAMPLE)

(Note- Board resolution in-case of company)

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr.

/Ms.....son/daughter/wife and presently residing at , who is presently employed with us and holding the position of.....as our true and lawful

attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Engagement with FSID including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to FSID, representing us in all matters before FSID, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with FSID, in all matters in connection with or relating to or arising out of our Proposal for said Project and/or upon award thereof to us till the entering into of the Agreement with FSID.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,..... THE ABOVE-NAMED PRINCIPALHAVEEXECUTED

THIS POWER OF ATTORNEY ON THIS DAY OF , 20XX

For

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized Accepted

.....

(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 100 (fifty) and duly notarized by a notary public.

ANNEXURE 'VII' | ELIGIBLE PROJECTS UNDERTAKEN BY THE QUOTATIONER

The following information should be provided in the format below for each Eligible Project for which Quotationer was legally contracted by the respective Procuring entity/Client of the Quotationer stated as a single entity.

(i)	Assignment Name	
(ii)	Type of Project	
(iii)	Name, Contact No. & email of the Procuring entity Representative:	
(iv)	Year in which Project took place	
(v)	Location of Project	
(vi)	Contract Value	
(vii)	Narrative Description of the Scope of work of the assignment	
(viii)	Status of the assignment	

IMPORTANT:

1. Use separate sheet for each Eligible Project. Please mark each sheet as Annexure II(a), Annexure II(b), Annexure II(c)... for each different project.
2. Please provide proof of eligible projects undertaken with a copy of Successful Completion Certificate attached from the Procuring entity

ANNEXURE 'VIII' | ANNUAL TURNOVER

S. NO.	FINANCIAL YEAR	ANNUAL TURNOVER (INR)	Net Worth (INR)
1.	2021-22		
2.	2022-23		
3.	2023-24		
4.	2024-25		
5.	2025-26		
Certificate from the Statutory Auditor This is to certify that the average turnover of the Quotationer from in any three financial years is Rs. _____. (In words) and the net worth in the last three years is Positive Name of the audit firm: Seal of the audit firm Date:			

(Signature, name and designation of the authorized signatory)

Note:

- In case the Quotationer does not have a statutory auditor, it shall provide the certificate from its chartered accountant (CA) that ordinarily audits the annual accounts of the Quotationer.

ANNEXURE 'IX' | FORMAT FOR CV

Name of Firm:	
Name of Professional:	
Position:	
Date of Birth:	
Country of Citizenship/Residence:	

Education:

Name of Institution	Degree Obtained	Year of Obtainment

Countries of work experience:

Employment Record

Name of Organisation	Position Held	Duration

Total Work Experience (Relevant) (in years)

Brief Write-up of overall experience:

Work Experience:

Detailed Tasks Assigned	Reference to Prior Work/Assignments that Best Illustrates Work Experience

	Name of Assignment: Year: Client: Project Details: Main project features: Position Held: Activities performed:
	•
	•
	•

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Procuring entity.

Name of Expert/ Personnel	Signature	Date
----------------------------------	------------------	-------------

Endorsement of HR Department/Head of Academic Department

ANNEXURE 'IX- B' | DEPLOYMENT PLAN

The Quotationers are required to submit the deployment plan in below format:

Sl. No.	Name	Designation of the resource as per RFQ	Experts Inputs in Man months per each deliverable listed in Section 8 of Annexure I			Total Man months per Expert
			D1	D2	D3	
I Design and Implementation Phase						
a						
d						
e						
f		.				
g		.				
h		.				
		.				
II DLP Phase						
a						
b						
c						
d						

- Note: The consultant should ensure that the proposed phase wise man months in the deployment plan should be equal to greater than the minimum man months defined against each phase/expert in Annexure I, failing which the Financial Proposal will be adjusted with man-month rate available in the financial proposal.

ANNEXURE 'X' | INSTRUCTIONS FOR OFFLINE QUOTATION SUBMISSION

1. The quotationers/bidders shall submit the quotation in **Two Packet System** as detailed below:

(i) Technical Packet (Part A)

The Technical Packet shall contain:

- Technical Quotation
- Quotation Security / EMD, if applicable
- All supporting technical and eligibility documents as required in the RFQ
- Signed copy of RFQ and annexures
- Statutory documents and declarations

The above documents shall be placed in a sealed envelope clearly superscribing:

“Envelope A – Technical Quotation”

Quotation No.: _____

Due Date: _____

(ii) Commercial Packet (Part B)

The Commercial Packet shall contain only:

- Commercial / Financial Quotation

The Commercial Quotation shall be submitted in a separate sealed envelope clearly superscribing:

“Envelope B – Commercial Quotation”

Quotation No.: _____

Due Date: _____

2. Both the above sealed envelopes, i.e., Envelope A (Technical Packet) and Envelope B (Commercial Packet), shall be placed inside one larger outer envelope, which shall also be properly sealed and superscribed with the following details:

Quotation No.: _____

Name of Work / Quotation Description: _____

Due Date: _____

The outer cover shall also bear the name and address of the bidder.

3. The complete quotation shall be addressed and submitted to:

O/o Head Commercial

Commercial Department

Foundation for Science Innovation and Development (FSID)

Innovation Centre, IISc Campus

Near Maramma Circle Gate

Bengaluru – 560012

4. The quotation must reach the above office on or before the due date and time specified in the RFQ. Quotations received after the prescribed due date and time may be rejected.
5. The quotations shall be properly page-numbered, signed, stamped and complete in all respects. Any overwriting/corrections shall be duly signed by the authorized signatory of the

bidder.

6. The Commercial Quotation shall not be included in the Technical Packet. Inclusion of price details in the Technical Packet may lead to rejection of the quotation.
7. FSID reserves the right to accept or reject any or all quotations without assigning any reason thereof.
8. Incomplete quotations, quotations not submitted in the prescribed two-packet system, or quotations received without proper sealing/superscription may be liable for rejection.

ANNEXURE 'XI' | PRICE QUOTATION FORMAT

The format for submitting the price Quotation.

Sr. No.	Name of Work	Quoted Service Charge in Percentage of total project cost exclusive of GST
1	Architectural consultancy service charge for providing complete design and consultancy services for the proposed STI Hub Building and CAD/CAM Lab facilities at Challakere, including architectural design, structural and MEP coordination, estimates, BOQ, tender documentation, approval support and construction-stage support as per RFQ scope	
2	Applicable GST %	

The quotationer shall quote the consultancy service charge as a percentage (%) of the total project cost, exclusive of GST. GST shall be indicated separately and shall be payable extra as applicable. The quoted percentage shall be inclusive of all professional services, design deliverables, coordination, preliminary estimate, detailed cost estimate, BOQ preparation, tender documentation, statutory approval support, construction-stage design support and all other obligations specified in this RFQ.

Total Quoted Service charges should be inclusive of all rates for all manpower proposed by the Quotationer as part of their proposal.

***Quotationer should consider all overhead costs including taxes while quoting.**

ANNEXURE 'XII' | - BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(To be shared with Purchase Order)

ANNEXURE 'XIII' | - Format for Undertaking towards not being Blacklisted

I, ___ Authorized Signatory of M/s _____ hereby give undertaking that we, as a company are not black-listed by any Government Department/Regulatory body/CPSU/ PSU Banks/Autonomous Bodies/Statutory Bodies/ or any entity controlled by them under any Central/ State Govt/ PSU act/ rule or by National/ International financial institutions.

Further, if information furnished above stands false at any stage, we shall be completely liable for actions taken by FSID as per terms & conditions of the tender including disqualification and exclusion from future contracts/assignments.

(Signature of Authorized Signatory) Name:

Designation: Seal:

New vendor registration details

No.	Particulars	Details to be filled	Mandatory information
1.	Company name		
2.	Address	City/State: Pin code: Country:	
3.	Head Office address		
4.	Branches (if any)		
5.	Contact details	Contact person: Email ID: Telephone:	
6.	Registration Certificate as per Registrar of Companies/Partnerships		Photocopy
7.	PAN number		Photocopy
8.	Tax Authority Number (TAN) - for deduction of TDS		Photocopy
9.	GST number		Photocopy
10.	Registered as MSME	YES / NO If YES, details as per Appendix-3	Photocopy + Declaration
11.	Relationship with FSID introducer	YES / NO If YES, details:	
12.	Existing client reference	Contact person: Email ID: Telephone:	
No.	Particulars	Details to be filled	Mandatory information
13.	Any accreditations from recognized agencies (e.g. ISO)	[i] Agency name: Validity date: [ii] Agency name: Validity date:	Photocopy

Bank Details:			
14.	Name of Bank		Cancelled cheque
15.	Address of Bank		
16.	Beneficiary name		
17.	Account number		
18.	Account type		
19.	IFSC Code		

NEFT MANDATE FORM

From: M/s.

Date

To

Sub: NEFT PAYMENTS

We refer to the NEFT being set up by FSID. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM

Name of City	
Bank Code No.	
Bank 's name	
Branch Address	
Branch Telephone / Fax no.	
Bidder/Supplier's Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Bidder/Supplier's name as per Account	
Telephone no. of supplier	
Bidder/Supplier's E-mail ID	

[Signature with date, name and designation] For and on behalf of Messrs

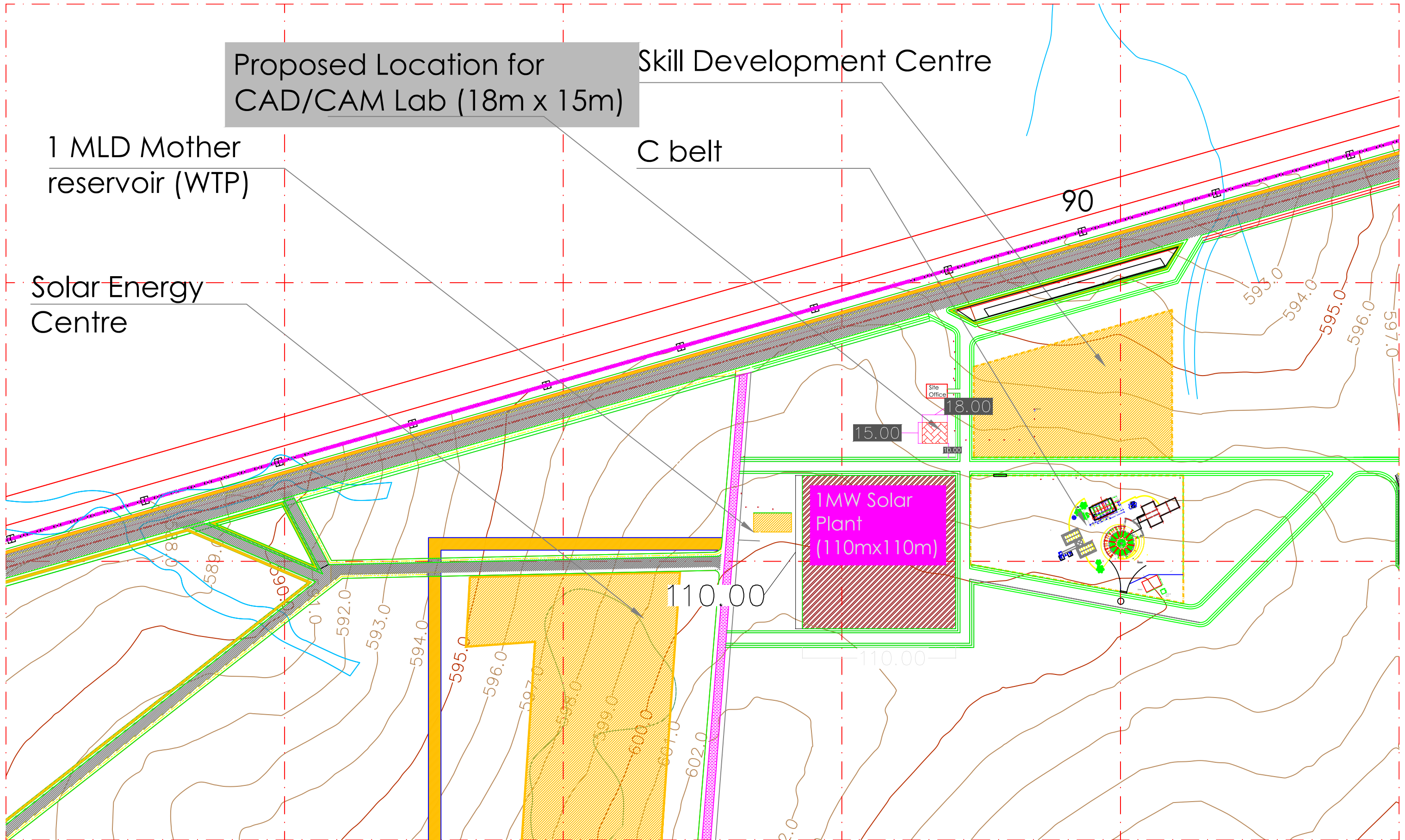
[Name & address of the manufacturers]

Confirmed by Bank

Enclosed a copy of Crossed Cheque



Google Earth



HAL CNC Workshop Floor Plan

